

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Russell Muniz, CMC, Town Clerk/954-797-1020

PREPARED BY: Barbara McDaniel, MMC, Assistant Town Clerk

SUBJECT: Advisory Board Annual Reports

AFFECTED DISTRICT: Townwide

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: Sunsetting of Certain Boards - Mayor Truex

REPORT IN BRIEF: At the February 6th Town Council meeting, Mayor Truex requested that Council discuss sunsetting certain advisory boards. The required annual reports have been received from the boards with the exception of: Budget Advisory Committee. The need for the annual report has been communicated to these boards.

PREVIOUS ACTIONS: n/a

CONCURRENCES: n/a

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

RECOMMENDATION(S):

Attachment(s): Tabulation of meetings held and annual reports from: Agricultural Advisory Board, Airport/Transportation Advisory Board, Open Space Advisory Committee, Parks and Recreation Advisory Board, Senior Citizen Advisory Committee, Water and Environmental Advisory Board and Youth Education and Safety Advisory Board.

Agricultural Advisory Committee**TERM:** April 2006 - 2008

This Board was created to advise the Town Council with regard to any and all matters affecting the agricultural community or the agricultural lifestyle of the Town.

Caletka	Jacque Daniels	Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
Crowley	Julie Aitken				
Luis	Jason Hurley	12	8	3	1
Starkey	Susan Starkey				
Truex	Greg Hoover				

Airport/Transportation Advisory Board**TERM:** December 2006-2007

This Board was established to consider the effects of the Hollywood/Fort Lauderdale Airport expansion on the environment due to air pollution and to noise pollution caused by air traffic flowing over the Town and provide appropriate advice to the Town Council.

Caletka	David Oakes	Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
Caletka	Ernest Siegrist				
Crowley	Hertz Halperin	6	2	2	2
Crowley	VACANT				
Luis	Greg Brilliant				
Luis	VACANT				
Starkey	Duncan Bossle				
Starkey	VACANT (Adrienne Kaltman was appointed on 2/20/08, however, Council has not approved a resolution renewing this board)				
Truex	Ellis Traub				
Truex	Jorge Egues				

Budget Advisory Committee**TERM:** April 2006 - 2008

This Committee reviews the annual audit and quarterly reports, as available, with the Budget and Finance Director. Additionally, Council may direct the Committee through the Town Administrator to review special areas of interest.

Caletka	Dan Barr	Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
Crowley	George Rud				
Luis	Stuart Podel				
Starkey	Robert Preziosi	12	10	2	0
Truex	Scott Spages				

Open Space Advisory Committee**TERM:** April 2006 - 2008

This Committee was originally established to provide input to the Town's consultant planning team for the preservation of green areas and for the planning process for the Open Space Program. As the Committee completed its assignment, Council reestablished the Committee to assist the Town in future open space planning.

Caletka	Christina Pellicane	Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
Caletka	Paul Greenbaum				
Crowley	Frances Steier				
Crowley	Joyce Steward	7	7	0	0
Luis	John Capozzoli				
Luis	Toni Webb				
Starkey	Casey Lee				
Starkey	Linda Greck				
Truex	Janice Carey				
Truex	Don Burgess				

Parks and Recreation Advisory Board**TERM:** April 2006 - 2008

The Parks and Recreation Advisory Board studies and makes recommendations concerning the development, operation and maintenance of all parks, playgrounds, and other recreational facilities of the Town.

Caletka Marie Etzler
Caletka Tina Wright
Crowley VACANT
Crowley Mark Solomon
Luis Carolina Oliveto
Luis Joel Silberman
Starkey VACANT
Starkey Michael Bartlett
Truex Douglas Notman
Truex Todd Evans

Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
12	12	0	0

Senior Citizen Advisory Committee**TERM:** April 2006 - 2008

This Committee makes recommendations to the Town Council and the Town Administrator for proposed activities, programs and opinions about issues that will address the lifestyle of elderly residents.

Caletka Jim Thomas
Caletka Yvonne Siegrist
Crowley Janet Nilsen
Crowley Lorraine Heylmann
Luis VACANT
Luis Sarita Jennings
Starkey Alice McDonald
Starkey Margaret Draudt
Truex Betty Gemma
Truex VACANT

Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
6	5	1	0

United Ranches Preservation Board**TERM:** December 2006-2008

This Board considers and makes recommendations to the Town's Planning and Zoning Board regarding any application for a change of zoning in the United Ranches area.

Caletka Ivan Gonzalez
Crowley Pat Mason
Luis Toby Perkins
Starkey Ben Wesley
Truex Carolyn Gill

Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
1	1	0	0

Water and Environmental Advisory Board**TERM:** April 2006 - 2008

This Board provides advice to the Town Council and to the Town Administrator on matters of water quality and service level on issues affecting the preservation and protection of the environment, the Town's natural resources and its wildlife. Within the areas of the Board's charge shall be issues including, but not limited to, water conservation, water source and quality of supply, preservation of the quality of the environment and protection of wildlife. The areas of interest shall be broadly defined as they relate to the source, supply, treatment and construction of potable water resources in the community and the preservation and protection of the Town's environment and wildlife.

Caletka Don Zane
Crowley VACANT
Luis Donald Prichard
Starkey VACANT
Truex Jeffrey Rubinoff

Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
6	1	5	0

Youth Education and Safety Advisory Committee**TERM:** April 2006 - 2008

The Board's mission is to create an atmosphere of safety for children in the community, to serve as a child safety education and advocacy group, and to coordinate the development and promotion of a Child Safety Day for children.

Caletka Hal Axler
Caletka Eric Swaley
Crowley Barbara Ann Tilley
Crowley Sharon Zane
Luis Lynne Marie Watters
Luis Marcy Fallahzadeh
Starkey Alice Harrington
Starkey Margie Maine
Truex John Pisula
Truex VACANT

Scheduled	Held	Cancelled due to No Quorum	Planned Cancellations
6	4	2	0

2/29/08

2007 Davie Agrarian Advisory Board Annual Report

1. Agricultural code definitions.

Throughout the year the board has sought to work with staff on the adoption of the agricultural code definitions drafted by the board in an effort to clarify terms left undefined in the town code. To date despite repeated invitations the Town's Code Compliance Official has yet to follow up with the board on this issue.

2. Light containment.

After a brief study of the issue of light containment by Julie Aitken, the Board while strongly in favor of a light containment or dark sky ordinance felt that the technical requirements of drafting such an ordinance were well beyond our scope of expertise. The Board was made aware of an ordinance being drafted by staff and thus drafted a letter of support for that effort.

3. Livestock at Large

The Board, in an effort to aid the police department, with the issue of what is to be done when livestock are found at large investigated two issues:

1. How to allow officers to better identify and describe the animal.
2. Development of a scheme by which the animal could be picked up and housed for the short term and then for the long term if the need arise.

After the initial meeting with the representative from the police department the Board has been awaiting further departmental input.

4. Barn checklist

Responding to the concerns of a resident, the Board successfully worked with Development Services Director Mark Kutney to clarify the Building Department's checklist for constructing a barn.

5. Carcass Disposal Ordinance

Again responding to the concern of a resident the board drafted and ordinance regarding the proper disposal of diseased livestock. The ordinance was presented to Councilmember Marlon Luis who referred it to staff.

Along with the odd letter of support for the Farm Park the proposed use of the Batten's property and the equestrian and trail crossing signs, the above items occupied the board's agenda for the 2007 session. As the chair it is my feeling the board addressed many issues affecting the agrarian community in the Town. I further feel that as the various town departments take up the recommendations of this board many of the issues that we have sought to address will be laid to rest. It is my belief that this Board will continue to stand ready to advise the Town Council it strives to fulfill its mandate to conserve and protect Davie's natural resources, scenic beauty, rural character, and equestrian lifestyle.

TOWN OF DAVIE
AIRPORT/TRANSPORTATION ADVISORY BOARD
2007 MEETING RESULTS AND SUMMARY

Airport Expansion

Part 150 F.A.A. Study: This study continues to be delayed by the F.A.A. It is two years behind schedule and is still the most critical element for Airport expansion to determine the cost of mitigation for our mobile home community. Despite this delay and the efforts of this Board and the elected officials of The Town of Davie in presentations to The Broward County Commission, they voted to approve the expansion. The County's estimate of the cost involved is at least under stated by 100% and is at least 5 to 8 years away for completion. Total flights at FLL continue to decline since 2005 despite forecasted growth. A recent F.A.A. study released in December 2007 shows that 75% of all U.S. airport delays were caused by the New York area three Major airports capacity constraints. This validates what we have been saying these past two years. Currently FLL does not have a major capacity problem. There are other alternatives that the Commission should consider. I believe the Town's legal consultants are aware of these. The real issue is the F.A.A.'s outdated Air Traffic Control System.

Airport Noise problem: Board Chair Duncan Bossle and member Ernest Siegrist serve on the Broward County Airport Noise Advisory Committee (ANAC) and represent noise monitor site #9 and #1 respectfully. As stated in the 2006 Summary of this report FedEx and American Airlines are still the most egregious noise offenders. At the ANAC meeting in December 2007 FedEx agreed to have their Chief Pilot attend the next meeting in March 2008. The new FLL Airport Director will also attend. The Town of Davie Airport Advisory Board recommendation in 2006 was to send letters to these previous mentioned Airlines concerning this noise problem. We have no feedback on that status.

Transportation:

Current news media reports stated that the I-595 expansion with reversible center lanes was approved. This Advisory Board has not been involved or notified when the Town had meetings with the various Agencies.

After review of The Commons project we did endorse this project and felt negative comments on traffic congestion on the I-75 planned exit were not valid.

Future for this Advisory Board

During most of our scheduled meetings in the second half of 2007 were cancelled due to a lack of a quorum. This was caused by four vacant appointments from the Town Council which resulted in all six remaining members required to be present. A lack of communications from the Town management on scheduled meetings with the legal advisors on the Airport expansion and transportation meetings resulted in a lack of input from this Board.

As currently configured this Board is unable to serve The Town of Davie and Ordinance 2002-9 as well as Resolution R-2006-314 should be reviewed

Duncan Bossle
Chair

ACHIEVEMENT REPORT
2007
OPEN SPACE ADVISORY COMMITTEE

1. **Trail System** – As a result of recommendations from OSAC, a new extension of the equestrian trail on the west side of Flamingo Road between S W 36 Court and S W 14 Street is developing. A portion of the Central Broward Water Control District drainage easement is being used. Funding and construction of 3 canal bridges along Griffin Road between the Turnpike and University Drive as a part of an equestrian trail for the east side has been a top priority of OSAC. We have recently received costs to be able to send a recommendation to Council for funding from the Open Space Bond funds and possible grants.
2. **Ranking parcels** – OSAC ranked 9 parcels for consideration of Open Space acquisition. Of the 9, 3 were recommended for due diligence. Those parcels are ECATS 2 LLC (Flamingo and SW 26 Street west side known as Stonebridge), Lauderdale site (north of Wolf Lake) and Zafrani site on Flamingo Road if the Devine parcel, now in due diligence, does not materialize.
3. **Bond Land Purchases.** Acquisition of 3 parcels that had been recommended by OSAC added to the inventory of Davie open space. Parcels were purchased with a combination of open space bond funds, Broward County Land Preservation funds and state grants. Those parcels are the Farm Park, Old Davie School Addition and Sunny Lake Addition. OSAC agreed to support the Farm Park and recommended the Town proceed with agriculture activities on the property and the formation of Friends of the Farm Park established as a 501C3.
4. **Tree Legacy Program** – The program has been re-established with good results. OSAC supports continued publicity of this program.
5. **Recycling** – OSAC has recommended placement of recycling containers in active sports parks; i.e., Bamford, Shenandoah. Robbins Park is also recommended as a test site. At this time, staff advises that because of costs and time of staff involved, this program is not appropriate. OSAC will revisit this in the future.
6. **Charter Amendment** – OSAC has recommended a charter amendment to the Town charter be adopted to protect and preserve Davie-owned open space parcels.
7. **Trail Crossings and Signs** – OSAC has passed on recommendations for sites to be marked as trail crossings on busy roadways throughout the Town. A proposed sign ordinance has been passed on to Town staff for traffic safety near Davie trails that are in close proximity to busy roadways.
8. **Bond Criteria** – OSAC has diligently worked on a draft of Criteria for Bond Expenditures and strongly recommends council pass a guideline for adhering to the intent of the Open Space Bond monies. Without adopted criteria for expenditure, OSAC would request that any expenditures considered from open space bond funds would be placed before our Committee for consideration and recommendations.

Joyce Marie Steward
Chairman
Davie Open Space Advisory Committee

**TOWN OF DAVIE
PARKS AND RECREATION ADVISORY BOARD
2007 ANNUAL REPORT**

Prepared by: Dennis Andresky

Board recommendations to Town Council:

Recommended to accept grant proposal for Sunny Lake Bird Sanctuary Land and Water Conservation Program Grant Project.

Recommend to defer converting roller hockey rinks to artificial turf for 18 months.

Recommend to resurface the basketball court at Potter Park and to remove the handball courts and add basketball courts at same.

Recommended the Parks and Recreation Department budget be reduced by the same percentage as the average reduction in other departments of the Town.

Recommended that Lacrosse be approved by Council as a new youth sports program for the Town.

Recommended that Council reconsider using Open Space Bond funds for park improvements previously recommended by this Board. Project ranking is attached.

Recommended to bring to the attention of Council that the Open Space Advisory Committee recommended criteria was inconsistent with the bond issue and the body of it conflicted with their own recommendations

Allow the rate for Camp Integration to be \$150.00 a day, or actual operating costs, whichever was lower for the week of July 29, 2007 to August 3, 2007.

Recommended to Council that a joint meeting with the Open Space Advisory Council and the Parks and Recreation Advisory Board be held to discuss criteria for park improvements as defined in the goals presented to voters, which were to protect the quality of water bodies, to preserve and improve wildlife habitats and parks, to complete the recreational trail system, and to protect natural areas from development.

Recommend to establish the Park & Recreation Board as the Peer Review Board to hear Complaints about volunteer coaches from staff and parents.

Recommend to have Town Council consider selling naming rights to the fields and scoreboards at the Bamford Sports Complex for pre-determined amounts and time frames due to the current budget constraints.

Recommend to support the Department Directors recommendation of not having a skate park for the following reasons: budget restrictions, lack of staffing, control issues, improvement cost and time is needed to promote the youth roller hockey program.

Other Board Actions/Discussions included:

- Parking at Bamford Park

- Defibrillators had arrived and training would be provided for staff within the next 60 days.
- Discussion of five year capital plan
- Inline roller hockey program discussion
- Sports Program Fees from Neighboring Cities
- Raising Fees in Parks and Recreation Department
- Broward County Land Preservation Acquisition Updates
- Open Space Bond Program Acquisition Updates
- Discussion of Sunny Lake Bird Sanctuary Land and Water Conservation Program Grant Project
- Discussion of Corporate Sponsors for programs to offset budget cuts
- Shenandoah Park Ball Field Renovation/Use
- Setting criteria for Council to determine priorities for park improvement projects to be funded by the Open Space Bond.
- Rising Stars Tournament
- Travel programs
- Discussion of Florida Recreation Development Assistance Program Grant for SW 8th Street Park.
- Davie Broncos Lacrosse Program
- Travel Sports Sponsorships
- Coaching criteria and coaching application
- Sports Program Fair Play Rules/Changes

1. Tennis & Basketball Court Resurfacing
2. Pine Island Park Sports Field
3. Driftwood Park Playground Equipment
4. Potter Park Ball Field Renovation
5. Berman Park Shelter
6. Picnic Tables
7. Ball Field Infield Machine
8. Adult/Senior Vita Course
9. Bergeron Park Playground
10. Fitness Center Equipment
11. Pine Island Multipurpose Center Office Addition
12. Bamford Playground Slide
13. Pine Island Multipurpose Center Carpet
14. Golf Cart
15. Falcon's Lea Park Pool
16. Shenandoah Park Ball Field Improvements
17. Duplicator – not needed

**Town of Davie
Senior Citizen Advisory Committee**

2007 Annual Report

Submitted by Marguerite Olson, Chairperson

1. The Committee decided, by motion, to have meetings every other month and not meet during June, July and August. This calendar year the committee met four (4) times; January 9, March 20, September 11, and November 13, 2007. May 8th meeting was cancelled due to lack of quorum.
2. The Committee had two fantastic guest speakers this year. Officer Tiffany Richards from Davie Police Department, and Minerva Santana from the Florida Department of Financial Services.
3. Fortunately the Town was spared any Hurricanes this year. This Committee is still alarmed and concerned to learn that there are many Davie residents who are still homeless from Hurricane Wilma in 2005. Affordable housing for the elderly remains a top concern.
4. The Committee discussed Communities of a Life Time from the Florida Department of Elder Affairs.
5. All members were invited to the Annual Volunteer Luncheon at Tropical Acres.

**WATER & ENVIRONMENTAL BOARD
END OF THE YEAR REPORT**

**Chairman: Don Prichard
Vice-Chair: Jeff Rubinoff**

I took the position of Chairman in the Water & Environmental Board in the last few meetings and only had a quorum under one meeting, that of which I was elected by the other members. Therefore, this report will reflect my opinion of the year in review of the Water & Environmental Advisory Board for 2007.

The year 2007 for the Water & Environmental Board has been a very non-productive year. Within the year of 2007, this board had encountered the appointments of new board-members, the reduction of board-members, and several accounts of no quorums, due to the lack of participation or the ability to attend meetings from some of the board-members. This has caused the board to not efficiently conduct business with a positive, productive outcome.

Due to the lack of commitment from the board to attend the bi-monthly meetings for a quorum, this board has not met its full potential. I have recommended that the council enforce the absent three times rule, results in termination of the boardmember not in attendance. I believe that this would allow for board-members that are willing to commit to become a part of this board, which I believe is crucial to the upcoming problems within the Town and its Water.

This board has attempted to work on issues surrounding the Town to include: Water, Sewage, Drainage, etc. On the issues (which the board had attempted to work on, unsuccessfully due to the lack of quorum) the Town staff was more than helpful and committed to making every effort to help the board succeed in making recommendations to the Council. Utilities Director Bruce Taylor and Ms. Jenevia Edwards have unconditionally dedicated their time and expertise to this board without hesitation. These staff personnel should be recognized as honorable employees of the Town.

In the end, this board did not meet enough to make any type of effective end of the year report, and I would request that for their lack of participation, those boardmembers be removed from the board and be replaced with boardmembers who would be willing to attend and make a commitment to the Town and the Town's Water & Environmental Board.

Don Prichard
Chair
Town of Davie
Water & Environmental Board

Davie Youth Education and Safety Advisory Board (YESAB)

Following is a summary of activities of the Davie YESAB for 2007

Our mission for the year was to support the Town's resident's education and safety needs. We have had a two pronged approach to achieve those goals, Safety and Education.

Safety: 1) We renewed our storage facility lease in order to store the numerous brochures and bicycle helmets that we have accumulated over the years. This permits us to deliver brochures in a timely fashion. In the future we will look to have fewer brochures on hand in order to save the rental lease fee of about \$300 per year. 2) A focus over the past year has been to create information venues for our Safety Brochures to be placed at Town facilities. YESAB member Eric Swalley is designing brochure holders that will be used at the public facilities. Eric will be able to produce the "holders" for our facilities. By donating the materials to the Board, the cost will be negligible. This has been an ongoing project. We hope to have it completed by the start Summer Break 2008.

Education: We started our year by inviting School Board member Phyllis Hope to our meeting to discuss opportunities for partnerships with the School Board. We described a grant program we would start to support teachers in our Town of Davie schools. She supported the idea completely. Over the course of the year we developed the Davie YESAB Education Excellence and Safety Grant program. We have recently completed the application and will begin sending the application from the TOD to local schools. Funding will be through the allocated funds for the YESAB from the TOD and from previous amounts raised by the prior Boards through fundraising efforts.

The program will provide three grants of up to \$500 each for a total available of \$1500. The eligible schools will be public schools with a majority students being residents of the Town of Davie. Teachers can submit a grant request at three levels: elementary school, middle school and high school. The selection the winning request will be done by YESAB and the Town Mayor.

The teachers will have until December 31, 2008 to complete their projects.

I have attached a copy of the Davie YESAB Education Excellence and Safety Grant Application.

In conclusion, the YESAB meets every other month. We have been diligent in working to support the families of our beautiful Town. We look forward to continuing with our efforts and welcome input from the Town Council.

Respectfully submitted,

John Pisula
Chairman, YESAB

**TOWN OF DAVIE
YOUTH EDUCATION EXCELLENCE &
SAFETY OUTREACH GRANT PROGRAM**

APPLICATION DEADLINE:

RETURN TO: TOWN OF DAVIE

ATTN: YOUTH EDUCATION & SAFETY ADVISORY BOARD

6591 ORANGE DRIVE

DAVIE, FL 33314

I. Applicant Contact Information:

Name of School/Organization:

Contact:

Address:

City:State: Zip:

Telephone:

Email: Web Site:

II. Grant Objectives

1. What is the purpose and objective(s) of the program/project for which you are requesting funding?
2. What time period does the grant request cover?
3. How many program participants will **directly** benefit from this grant?

How many participants overall will benefit from this program/project? (i.e. Students Parents Community)
4. Please list any community/political leaders involved with the organization and/or the program/project for which you seek funding.
5. If applicable, describe or include any opportunities for volunteers (parents or Town of Davie residents/employees) to be involved with this program or project.

III. Result Indicators

6. What are the measurable results of this program/project? Please include information about the outcome expected of the participants (i.e. attitude or behavior changes)
7. How do you plan to measure this information?

IV. Budget Summary

Please provide a brief summary of the supplies/resources for which you are requesting funding and the expected cost of each item.

Supplies Cost

Other

Total Amount of Grant Request _____

VI. Additional Information

Please provide any additional information specific to the grant request that would be beneficial to the review board in their evaluation process.

APPLICANT'S SIGNATURE

**SIGNATURE OF SCHOOL PRINCIPAL/
ORGANIZATION DIRECTOR**